

FORM 1 for PhD Students | Proposed Schedule of Courses

Must be filled out and submitted to the Departmental Graduate Coordinator by the end of the first semester of the graduate program along with the first committee meeting minutes

Original or Amended (Circle One)

Name:

UF ID number: #####-####

Date: mm/dd/yyyy

Course Number and Title	Degree Credits	Grade	Year: 1			Year: 2			Year: 3			Year: 4		
			F	S	S	F	S	S	F	S	S	F	S	S
A. 5000-6000 Courses, Graded														
Required (14 credits)														
Responsible Conduct Research VME 6767 Issues Resp Conduct Research; GMS 7877 Resp Conduct Biom Research—or equivalent* (1 credit);														
Grant Writing GMS 6096 Intro NIH Grant Writing Biom Sci, ALS6046—or equivalent (1 credit);														
Department/College Weekly Seminar VME 6930s or equivalent* (6 credits; 2 per year);														
Statistics STA 6166 Statistical Methods in Research—or equivalent* (3 credits);														
Biochemistry/Molecular Biology BCH 5413 Mamm Mol Biol & Genetics; BCH 6415 Adv Mol & Cell Biol—or equivalent* (3 credits);														
Other courses														
B. S/U Courses, Dissertation and Master's Credit Transfer														
VME 6905 Problems in Vet Science (1-4 credits per term; max 12 credits count towards degree)														
VME 6910 Supervised Research (1-5 per term; max 5 towards degree)														
VME 6940 Supervised Teaching (1-5 per term; max 5 towards degree)														
VME 7979 Advanced Research (1-9 per term; no limit) Res hours before admission to candidacy														
VME 7980 Res for Doctoral Dissertation (1-15 per term; no limit) Res hours after adm to candidacy														
Transfer of Credits from a Master's Degree **														

5-6000 Credits (A): ## S/U Credits (B): ## Total Credits (A+B): ##

APPROVALS

Name (typed)	Department	Signature	Date
(chair)			

Department Graduate Coordinator: _____ CVM Assoc Dean for Res & Grad Studies _____

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*Equivalent courses must be approved by the student supervisory committee, the Department Graduate Coordinator, and the Associate Dean for Research & Graduate Studies.

** Transfer of credit: No more than 30 credits of a MS degree from another institution will be transferred to a doctoral program. If a student holds a MS degree in a discipline different from the doctoral program, the master's work will not be counted in the program unless the academic unit petitions the Dean of the Graduate School. All courses beyond the master's degree taken at another university to be applied to the Ph.D. degree must be taken at an institution offering the doctoral degree and must be approved for graduate credit by the Graduate School of the University of Florida. All courses to be transferred must be graduate-level, letter-graded with a grade of B or better and must be demonstrated to relate directly to the degree being sought. All such transfer requests must be made by petition of the supervisory committee no later than the third term of Ph.D. study. The total number of credits (including 30 for a prior master's degree) that may be transferred cannot exceed 45, and in all cases the student must complete the qualifying examination at the University of Florida. In addition, any prior graduate credits earned at UF (e.g., a master's degree in the same or a different discipline) may be transferred into the doctoral program at the discretion of the supervisory committee and by petition to the Graduate School. The petition must show how the prior course work is relevant to the current degree. <https://catalog.ufl.edu/graduate/degrees/#text>

On Pg 3 (below), you can list courses that are being transferred from a MS degree. This information can be useful to the student, advisor, and supervisory committee members to justify the most appropriate coursework that can support the student's PhD research.

Instructions for Proposed Schedule of Courses: Doctor of Philosophy **

The purpose of this Proposed Schedule of Courses is to guide your program and to allow your Supervisory Committee and the CVM Graduate Studies Committee to ensure that all CVM and Graduate School requirements are met. Do not list courses that are not relevant to your program. Also, do not list credit hours above the allowable maximum for each type of class.

1. Section A: 5000-6000 Level Courses

- a. List in this section all courses at the 5000 or 6000 level (inside and outside the CVM) that are graded.

2. Section B: S/U Graded Courses & Transfer of Credit

- a. List all S/U courses here.
- b. The allowable credits that can count towards the minimum of 90 Degree Credits for each type of course are shown adjacent to each course type. Do not list more credits in the Degree Credit column than the maximum number in the Parentheses, even if you plan to take more.
 - * A maximum of 5 credits is allowed for each of Supervised Research and Supervised Teaching.
 - * Three credits of VME 7980 must be taken in the final semester (Fall or Spring); or two credits if the final semester is Summer.
- c. List "Transfer of Credits" on one line. It is standard to transfer 30 credits from a MSc program. Formal

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approval from your Major Professor and approved by your CVM Graduate Coordinator, and the CVM
Associate Dean for Research & Graduate Studies is required.

3. 5000-6000 Credits (A)
Total all credits in Section A and write here.
4. S/U Credits (B)
Total all credits in Section B (making sure not to add in more than the allowable maximum).
5. Degree Credits (A+B)
Total credits in Sections A and B. This must equal 90 credits.
6. All Committee Members, Graduate Coordinator, and CVM Associate Dean must sign original and amended
FORM 2 - Proposed Schedule of Courses.

Note: See "Graduate Student Handbook for PhD Students" for complete instructions and details of degree requirements.

Transfer of Credits from a Master’s Degree:

Course number/name	Credits	Grade
TOTAL		